

# **IDENTIFICATION CARD POLICY**

## **Attachment No. 6 of the Dwelling Lease**

### **1. Purpose**

The Chester Housing Authority, hereinafter referred to as the “CHA”, is aware of the problem its residents face with the unwanted presence of persons on, in or about the property of the CHA. Recognizing the seriousness of drug activity as well as other criminal activity, including loitering, vandalism, curfew and weapons violations, the Authority adopts the following policy in an effort to enhance the safety, health and well being of its residents and its property.

The Chester Housing Authority Identification Card is the approved identification for residents of CHA and must be carried at all times while on property of CHA.

CHA Police personnel and CHA staff are authorized to request the photo identification card in conjunction with the conduct of their official CHA duties.

This policy will be used in conjunction with the Trespass Policy to enable immediate and positive identification. The following policy is to be implemented and carried out under the laws of the State of Pennsylvania and the municipality.

### **2. Definitions**

- a. Police Department: Chester Housing Authority Police Department
  - b. Policy: The CHA Identification Policy
  - c. CHA Property: The properties owned and maintained by CHA. CHA Property is private property. CHA Property includes, but is not limited to, the buildings, and parks within the CHA communities, the common areas, and parking lots within the properties owned by CHA. Signs have been posted on CHA Property that clearly identify the property as private property.
3. **Application** – This Policy applies at all public housing developments owned and managed by CHA. Identification cards will be issued to all legal residents age 12 and over who are listed on the current CHA dwelling lease.
4. **Issue**. Identification cards are the property of the Chester Housing Authority issued by the Chester Housing Authority Police Department. The identification cards are not transferable and are valid as long as the holder is in compliance with applicable conditions of this policy and the current dwelling lease.

Lost, damaged, or stolen cards can be replaced at the Chester Housing Authority Police Department located at 300 Aarons Way in the William Penn Homes development.

Cards replaced due to normal wear and tear or expiration, will be replaced at no charge, provided the original card is returned at the time of service. **The cost to replace lost, damaged, or stolen cards is \$25.00.**

This attachment is hereby incorporated into and made a part of the Chester Housing Authority Dwelling Lease.

**CHA Representative** \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print name and title)

**Tenant** \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

